

**Redding Rancheria Head Start and Child Care
Department Procedure**

Program Area: Management Systems and Procedures

Procedure # MG 04: Communication – Home Language	HAC Approval:	2012
	Policy Council Approval:	2012
Performance Objective:	Tribal Council Approval:	2012
<i>Procedures are updated annually by the Health Advisory Committee and the Head Start Policy Council. This procedure shall be considered valid until further notice.</i>		

1. Communication with parents is carried out in the parents' primary or preferred language or through an interpreter, to the extent feasible.
2. Annually, the Redding Rancheria identifies a Spanish Speaking translator who is available by phone and/ or in person, should the need arise.