

REDDING RANCHERIA TRIBAL GOVERNMENT POLICIES

Chapter TP 8-201

Delegating Authority for Head Start Department Operating Procedures



October 9, 2012

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SECTION 1: PURPOSE

The purpose of this policy is to assign authority for Head Start departmental procedures.

SECTION 2: BACKGROUND AND INTENT

The Head Start Performance Standards mandate Tribal Council and Policy Council involvement and approval of program policies, especially in planning and program governance. This policy does not negate the mandate for shared decision making and program oversight.

SECTION 3: DEFINITIONS

- (a) Tribal Policy: Refers to governmental and legal policy pertaining to the Redding Rancheria tribe. These Policies are approved by the Tribal Council.
- (b) Head Start Policy Council: Refers to the council of current Head Start parents and community members elected by the Head Start enrolled parents and ratified by the Tribal Council.
- (c) Health Advisory Committee: Refers to the committee of volunteer medical professionals and parents; committee membership is approved by Policy Council and Tribal Council.

SECTION 4: DELEGATED AUTHORITY

The Tribal Council does hereby allocate authority for developing and implementing Head Start Departmental procedures to:

- (a) First delegated responsibility: Head Start Program Manager
- (b) Second delegated responsibility : Head Start Policy Council
- (c) Third delegated responsibility: Health Advisory Committee

SECTION 5: AUTHORIZED PROGRAMS AND SERVICES

It is hereby the policy of the Redding Rancheria Tribal Council that:

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- 1) it delegates authority to the Head Start Program Manager to develop departmental procedures for the day to day implementation of the Head Start program, and
- 2) Authority is also delegated to the Head Start Policy Council and Head Start Health Advisory Committee to approve such procedures, and
- 3) These departmental procedures ensure the full implementation of the Head Start Performance Standards and improve program quality.

SECTION 6: PROGRAM POLICIES

Any Policies that involve major program changes, funding requests, human resource policies, short and long range plans, self assessments, contracts, etc. must ultimately come before the Tribal Council for approval.

SECTION 11: REVIEW

The CEO shall review this policy each year and shall such make recommendations, if any, for its amendment as appropriate for the effective administration hereof.

Legislative History:

Originally Adopted by Tribal Council Resolution #056-06-16-09, dated June 16, 2009.
Amended by Tribal Council Resolution #059-10-9-12, dated October 9, 2012.