

Redding Rancheria Head Start Annual Report



Fall 2016-Spring 2017
Grantee # 90CI9875

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Mission Statement:

Redding Rancheria Head Start and Child Care Mission Statement

The Redding Rancheria Head Start and Child Care Staff pledge to work together to:

- Provide a positive, enriching, and developmentally appropriate environment.
- Promote the development of children’s social/emotional skills (problem solving skills, language skills, self-esteem, and adaptability.)
- Include parents/families in all areas of programming: to expose them to developmentally appropriate practices, social emotional skills, literacy, and the importance of “preventative actions.”
- Collaborate with other (parents, Redding Rancheria Indian Health Clinic, Shasta County Office of Education, Cascade Union School District, Redding Rancheria Tribal Offices, Far Northern Regional Center, Public Schools, ect.) to meet Children’s individual needs.

Leading to...

Resilient, happy children who are eager to learn.



Program Description:



The Redding Rancheria's Head Start and Child Care center has been in operation since 1995. Both the Head Start and Child Care programs are federally funded through the Office of Head Start and the Office of Child Care respectively. Additionally the Redding Rancheria provides significant in-kind funding and services to its Head Start and Child Care programs. We continue to serve 34 Native American children in Head Start. Seventeen (17) full time children attend the Child Care classroom on a sliding scale fee basis for low to moderate-income parents. These two grants complement each other, and enable the Rancheria to serve more families that are native. Both the Head Start and Child Care feature Native American cultural experiences reflecting traditional values and prepare children for success in school by developing personalized school readiness goals for each child.

Program Goals

May 2016 (Fall 2016- Spring 2017)

- Long Range Goal: To assist HS and CC parents to complete a GED program.
Short Term Objective: Establish an ongoing process to identify and recruit HS and CC parents who did not graduate from high school, and assist 25% of those identified to enroll in a GED program. Who: PCPC Coordinator / February 2017
 - Progress: **April 2017:** GOAL NOT MET. Due to the recently filled PCPC Coordinator position and learning essential job duties.
- Long Range Goal: To increase father involvement
Short Term Objective: Recruit "Classroom Father" from each classroom to assist in encouraging other fathers to participate. Who: PCPC Coordinator / January 2017
 - Progress: **April 2017:** GOAL NOT MET. Due to the recently filled PCPC Coordinator position and learning essential job duties.
- Long Range Goal: To establish a staff retention program
Short Term Objective: Annually support education costs as budget allows in support of Professional Development Plans. Who: Program Manager: Jan 2017
 - Progress: **April 2017:** GOAL NOT MET. Due to all new administration staff.

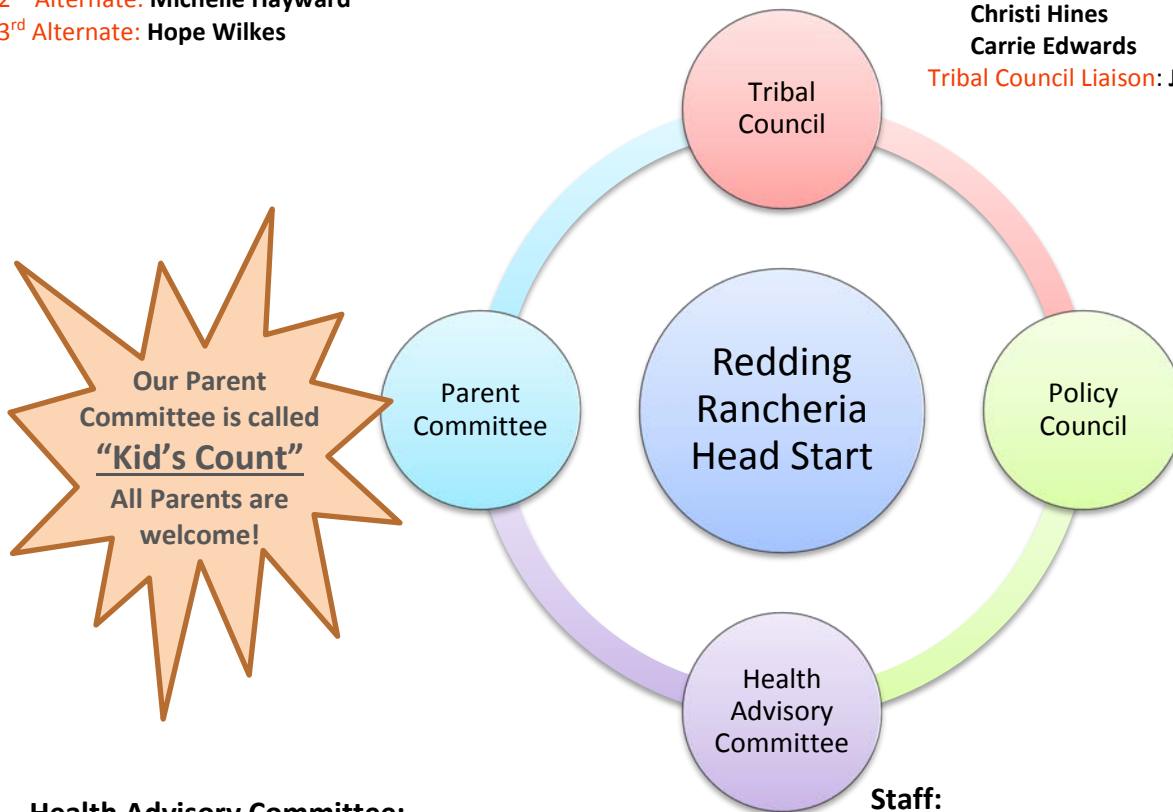
Governing Bodies & Staff

Tribal Council:

Chairman: Jack Potter Jr.
Vice Chairman: Jason Hayward Jr.
Secretary: Glen Hayward
Treasurer: Jeremy Hayward
Councilperson: Jason Hart
Councilperson: Don Benner
Councilperson: Leon Benner
1st Alternate: Patty Spaulding
2nd Alternate: Michelle Hayward
3rd Alternate: Hope Wilkes

Policy Council:

Chair Person: Lynda Powers
Vice Chairperson: Chelsea Hayward
Literacy Volunteer & Secretary/Treasury: Tricia Kaplanis
Literacy Volunteer: Kayla Moss
Policy Council Member:
BreAnn Sanchez
Nikki Hart
Alternate: Angelise Peters
Community Representative:
Christi Hines
Carrie Edwards
Tribal Council Liaison: Jason Hayward Jr.



Health Advisory Committee:

Dr. Paul Davis: RRTHC-Medical Doctor & Director or Alternate Representative
Mr. Bob Horner: HAC Chair person & Redding Rancheria Tribal Health Center Resource Clerk
Glen Hayward: RRTHC- Executive Director Health Services or Alternate Representative
Dr. Todd Gandy DDS: RRTHC- Dental
Gavin Moloney: RRTHC- Dietitian – Diabetes Department
LCDR. Molly Madson, REHS: (IHS) Indian Health Services
Linda Reynolds: PHN, Deputy Director, CHDP Program – Shasta County
Darlene Dickerson: RRTHC-Medical
Livia Brady: RRTHC- Administration
Sara Zapata: Redding Rancheria Head Start Health & Disabilities Coordinator
Sharon Hofmaister: RRTHC- Behavioral Health
Kaysha Davis: Redding Rancheria Head Start Program Manager

Staff:

Program Manager: Kaysha Davis
Administrative Assistant: Lynn Graham
Parent Community Partnership Coordinator: Robin Ivins
Health & Disabilities Coordinator: Sara Zapata
Teachers:
Angie Carter-Streiff
Cassi Lawson-Pigott
Marissa Phelan
Julie Bothwell
Elizabeth Gomez
Brandy Gemmill
Priscilla Potter
Erin Blanks (Assistant Teacher/Cook)
Assistant Teachers:
Supporting Staff:
Matt Bothwell (Bus Driver)
Willie Reeves (Bus Driver)
Education Department:
Marrysa Schumacher (Education Director)
Tyler Edwards (Ed. Director Assistant)
Tricia Riggins
Ischell Wolfin

Overview of Program & Highlights



Program Highlights:

- IHS Facility Inspection A+.
- CACFP Federal Food Program Audit December 2016 A+.
- FY 2016 had parent and community volunteer hours valued at \$20,690.76
- The program has 75 active community partnerships and MOU's
- Parent volunteers organized the Weekly Raising a Reader Book Bags and scheduled Scholastic Partnership Book Distributions with the help of staff.
- Teachers continue in CLASS professional Development
- Our classrooms participated in a special "Stomp the Bully" Event by drawing pictures about how they would stop bullies!

Overview of Program:

- 100% of children served are Native American. This program year a total of 39 children and 34 families were served.
- Vacancies were promptly filled from the wait list; only two months were less than 100% enrollment. Year end wait list was 40 children.
- 47% of Head Start children achieved a 2016-2017 year-end attendance greater than 85%. Family Partnerships were established for those less than 85% monthly attendance.
- 51% of families enrolled were income eligible.



Financial Highlight

Budget Expenditures 2016 & Proposed Budget Revenue 2016

Revenue & Expenditures 2016	Actual Expenditures 2016	Budgetary Revenue 2016
DHHS- Office of Head Start	\$378,485	\$372,485
CACFP School Lunch Reimbursements	\$17,609.32	\$20,000
Miscellaneous Income	\$5,485	\$0
Total Revenue	\$401,579	\$392,485

In-Kind Budget Expenditures 2016

Expenses provided on behalf of Redding Rancheria Head Start	Actual 2016	Budget 2016
Custodian, maintenance, safety/Fringe	\$23,284	\$27,241
Child consultants, therapists/fringe	\$12,450	\$9,809
Volunteer services/fringe	\$5,739	\$8,191
IT hours/fringe	\$3,578	\$4,800
Surveillance hours/fringe	\$7,212	\$7,200
Phone system and maintenance	\$3,132	\$3,120
Custodial supplies	\$2,400	\$2,400
Tribal indirect expense/inking	\$36,839	\$30,000
Total In-Kind	\$94,633	\$92,761
Total Grant + In-kind expenses	\$496,212.00	\$485,246
Total Administrative Costs	11.81%	7.64%

Actual expenditures and revenue for fiscal year 2016 were \$401,579 compared to the budget of \$392,485. Expenditures consist of Payroll and Fringe Benefits, Travel, Office Expenses, Training, Equipment, and contractual cost necessary for the operation of the Head Start Program. All expenditures for the fiscal year met the cost requirements set forth in CFR 45 Part 75.

BUDGET NARRATIVE 2016

This budget supports:

- 1 part Program Manager
- 1 full Education Coordinator
- 1 part Health and Disability Coordinator
- 1 part Parent Partnership Coordinator
- 1 part Administrative Assistant
- 2 full time teachers
- 2 full time teacher assistants (also serve as bus monitors)
- 1 part Food Service Worker

Vended meals breakfast, lunch, snack

Transportation via contracted school bus to/from area bus stops

Staff professional development / degree and certifications

Parent training and travel to participate in regional workshops and training

Miscellaneous income is \$5,485 over a \$0 budget due to teacher assistants participating in the state funded CARES Professional Development Program. This income was expensed to them as a stipend.

Additionally, the Redding Rancheria Head Start program budget relies on in-kind support from the Redding Rancheria Tribe and the Redding Rancheria Tribal Health Center to provide the following essential services free of charge:

- Facility rent and maintenance; nightly custodial services and supplies
- Children's health services including: child screening and testing, behavioral health services, nutritional services, and dental services.

Lastly, the Redding Rancheria Head Start program relies on parent volunteer services, especially to support the Policy Council and the Health Advisory Committee.

In Kind Services:

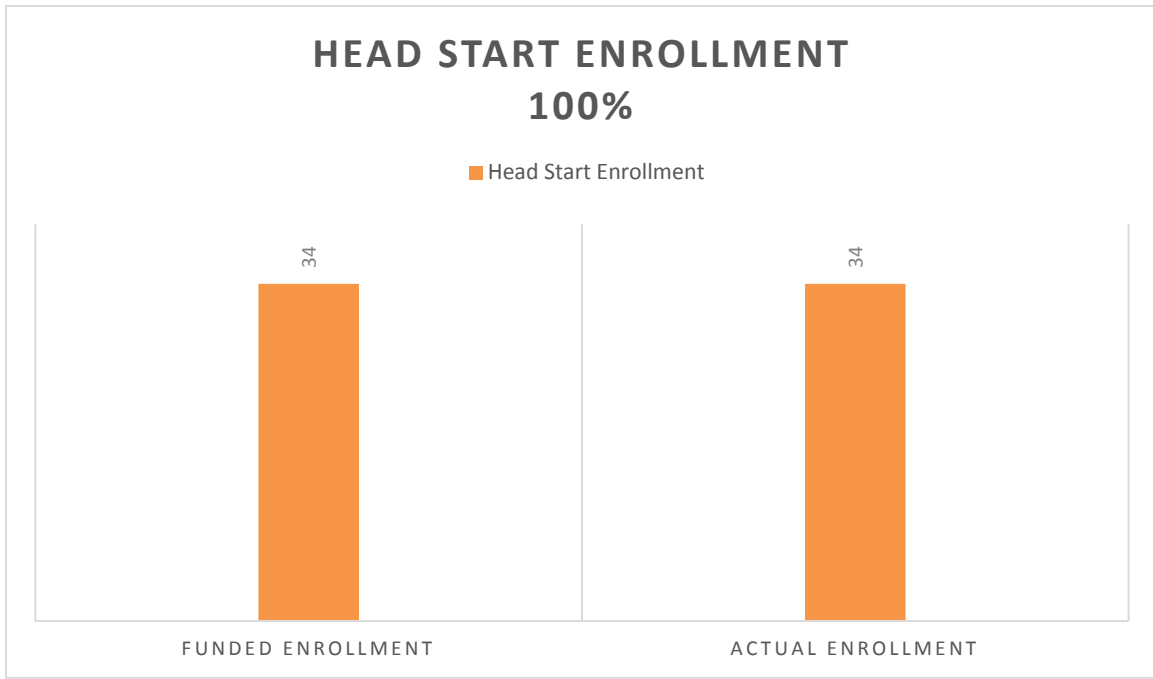
- All in-kind services were over or under budget due to greater efficiency in tracking and reporting of new program match funds.

Federal Review Results & Audit Findings

We only had one Federal Review for our food Program through the CACFP. One minor error was found and corrected during the audit. We did exceptionally well.

Our last Federal Monitoring Review, Environmental Health & Safety, was held December 17, 2015.

Enrollment

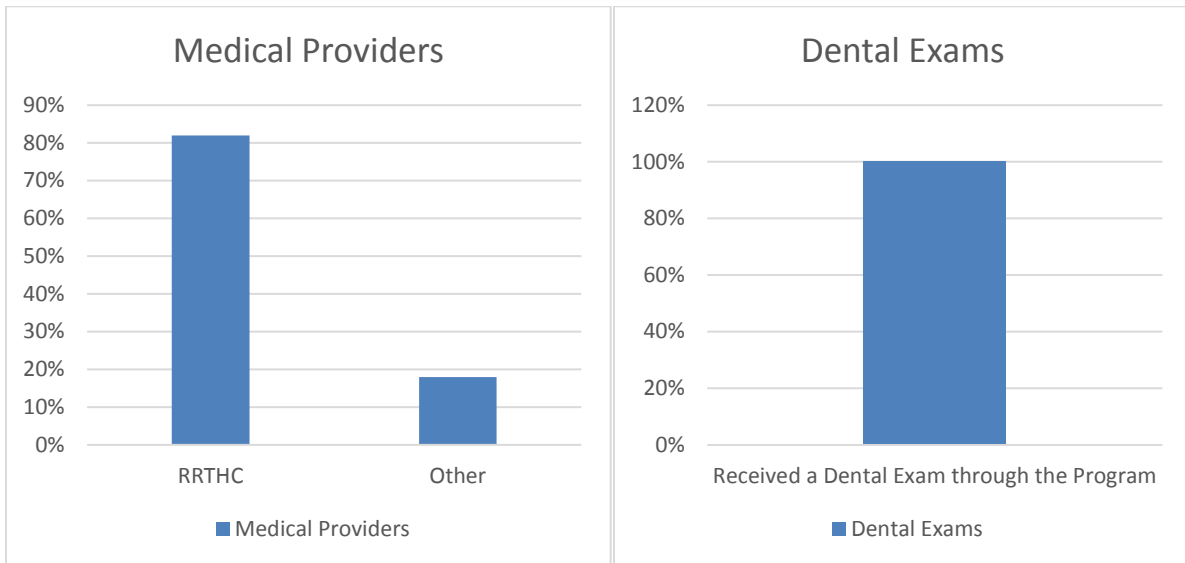


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Health & Disabilities Services

All families participating in the program were offered medical and dental exams through the Redding Rancheria Tribal Health Center.



- 94% of children had current CHDP/ Well Child Exams during the school year.
 - 82% were seen at the Redding Rancheria Tribal Health Center
 - 18% were seen by other providers
- 100% of children received dental screening exams;
- 28% of children were determined to have a disability; all received services
- 100% of children completed developmental screenings
- 100% of those children transitioning to Kindergarten with IEP's were connected to further services.
- 19% of families requested and received mental health services



Family Engagement

Parent Involvement Activities

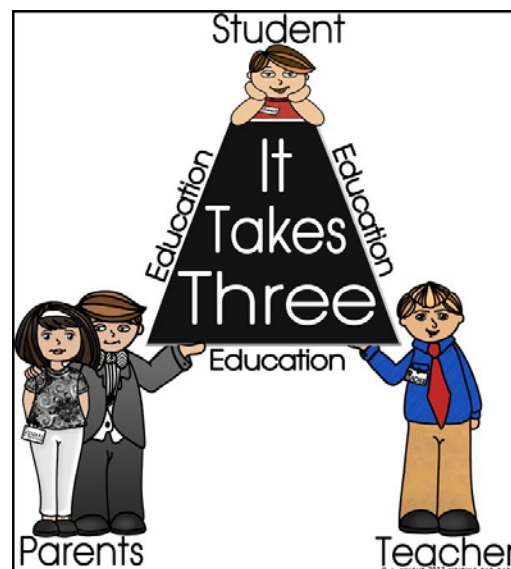
- 10 parents were active members of the Head Start Policy Council
- 11 Kids Count meetings were held throughout the year, providing opportunities for parent education and feedback
- Nearly 100% of parents participated in monthly special events, which provided opportunities for socialization and reinforcement of school readiness goals; most popular is the Little Big Time, Head Start 500 Box Car Race, 5 @ 5 Nutrition Dinner, and the Stick Horse Rodeo which include letter and number recognition, nutritional education, physical activity and good sportsmanship.

Family Services

- 31% of families requested and received emergency / crisis services
- 9% of families requested and received housing services (homeless)
- 9% of families requested and were assisted with adult education
- 19% of families requested and received transportation assistance
- 25% of families requested and received employment services

Parent Committee

All of our parents are a part of our “Kid’s Count” Parent Committee where monthly education, trainings and resources were provided in the following areas.



School Readiness



That's a wrap for 2016-2017

The result for those children and families enrolled is that they became the focus of involved parents and many caring professionals. Children's developmental needs were identified and met; families were assisted in goal setting and managing emergencies. The Redding Rancheria Head Start program provided comprehensive parent education opportunities. In May 2017, 15 Head Start and 9 Child Care children graduated on to Kindergarten. The goal of the Redding Rancheria is to support parents as educators of their children, and to assist in helping students meet their school readiness goals. These goals were achieved.

